

GRANT CENTRAL

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NEW AND ENHANCED RESOURCES FOR MENTORING



BGCA has developed or enhanced a number of new tools and resources developed to support the mentoring program success of all Boys & Girls Clubs, with an emphasis on Clubs administering OJP FY 2010 mentoring grants.

In addition, BGCA has created several new training and program administration resources to help Clubs meet OJP FY 2010 grant requirements. New, critical best practices are also now available.

New Mentoring Requirements at Boys & Girls Clubs

The Mentoring at Boys & Girls Clubs distance learning course is now available to all OJP 2010 and TYM 2010 grant recipients. An interactive 50-minute online resource, accessed through the Boys & Girls Clubs Leadership University, Mentoring at Boys & Girls Clubs will provide comprehensive overviews and assist Clubs to effectively administer the following topics:

- Create Your Mentoring Program Model
- Six Steps to Implementing Your Mentoring Program.

Please note that completion of the Mentoring at Boys & Girls Clubs online course is a requirement for all OJP FY 2010 grant recipients. Specifically, the Club professional responsible for administering the mentoring programs at each funded Club site is required to complete this course, and to document participation in their quarterly online grant program reports submitted to BGCA.

The Mentoring at Boys & Girls Clubs distance learning resource is available through the Boys & Girls Club Leadership University.

IMPORTANT UPCOMING EVENTS

DATE	EVENT/ACTIVITY
06/30/11	For sub-recipient grantees that expended \$500,000 or more in federal grant funds during the September 30, 2010 end-date fiscal period , A-133 Audits must be submitted to BGCA's Federal Grants Department by June 30.
07/05/11	Program reports due.
09/30/11	Last day to expend or obligate funds for OJP 2010 and TYM 2010 grants.
10/15/11	Final program and financial reports due.

REQUIRED REPORT ALERT

Financial Report Submissions

Upon activation of OJP 2010 and/or TYM 2010 grant(s), sub-recipient grantees must submit financial reports on the status of the project – at least quarterly and up to twice per month – until the full grant amount has been documented. Financial reports should be prepared based on the actual pay periods or expenses covered by the financial report (not necessarily by quarter). Financial reports should be submitted by mail **or** email (fgd@bgca.org). Financial reports should **not** be faxed or emailed to your respective Federal Grants Specialist.

Mentorship Case Management Forms

Clubs may be asked to submit these required forms as part of their quarterly program and performance measures reporting. At a minimum, an individual case management file must be maintained and available for review and include the following six forms:

- Boys & Girls Club Mentorship Process Plan Form
- Mentee Weekly Activity Tracking Report
- Youth Application for Mentoring Program
- Parent/Guardian Consent Form
- Boys & Girls Club Mentor Application
- Fitness Determination Form

These required Mentorship Case Management forms are available [here](#).

Grants Close-Out Financial and Program Reporting Deadlines

Please note that **all financial and programmatic grant close-out materials are due no later than October 15, 2011**. Adherence to these grant close-out timelines will be a key determining factor for subsequent BGCA pass-through funding.

New and Enhanced Mentoring Tools & Resources

- A new Mentoring BGCA.NET microsite has been developed to provide the most current information, tools, resources and materials to support the mentoring success of Clubs.
- A new distance learning resource for SMART Leaders – one of three BGCA approved evidence-based programs – has been developed for Clubs. Implementation of an approved evidence-based program is a requirement for all OJP FY 2010 grant recipients.
- New and enhanced training has been developed for recipients of Minority Male Mentor Recruitment and Targeted Outreach grants.
- The Mentoring with Impact and Programs Guide has been updated and enhanced.
- The BGCA Federal Grants Administration Workshop, a four-module distance learning resource, is being updated; all Clubs will be notified when it is available. This workshop focuses upon the compliant financial administration of federal grants to Clubs.
- The Standard Practices for Tracking and Managing Data webinar has been updated.

Mentoring Best Practices

Best Practices for Mentoring at Boys & Girls Clubs will be gathered and shared on an ongoing basis via the appropriate BGCA.NET web pages. Be sure to keep up with these important best practices and to:

- Ask your regional service director to engage in meaningful conversation using the OJP FY 2010 Regional Service Director's Talking Points and Checklist as a guide.
- Review and identify helpful Mentoring at Boys & Girls Clubs tools and resources by using the [OJP FY 2010 Programs, Training and Technical Assistance Resources Overlay](#).



Honor Your Mentors ... All Year Long!

Peer and adult mentors can make a significant difference in increasing academic success, fostering healthy lifestyles, and promoting good character and citizenship for young people.

Since mentors give of their time all year long, it's important to take time out to let them know how much we appreciate all they do. There's no better place to celebrate mentors than at Boys & Girls Clubs, where their contributions changes lives each and every day.

There are many ways to recognize the mentors who make a difference for the young people that your Club serves. You can recognize them by conducting one of the following activities:

- Host a special event at your Club honoring mentors.
- Dedicate time for Club youth to write cards and notes of thanks to their mentors.

Read more [here](#) for ideas on how to honor your mentors.

SPOTLIGHT

on Mentor Recognitions & Celebrations



Boys & Girls Clubs of Portland Metropolitan Area *Portland, Ore.*

On January 26, the Blazers Club held a mentor appreciation night themed as a “Yahoo Buckaroo Mentor Roundup.” Staff members and several Club kids dressed like “cow pokes.” A “WANTED” poster was created for every adult mentor, including Club staff. Each poster highlighted why the mentor was wanted. For instance:

- One mentor was “wanted” for helping with homework.
- The Club chef, an adult mentor, was “wanted” for providing healthy meals from the “chuck wagon” and promoting healthy eating habits for youth.

Other fun activities included making homemade cowboy mustaches, stick-horse relays, and honky-tonk musical chairs.

Boys & Girls Club of Alachua County *Gainesville, Fla.*

At Woodland Park, the mentoring celebration began as the staff members mentored teen members in preparation of becoming mentors themselves. Once a week in January, during National Mentoring Month, the teen members co-facilitated daily activities with their staff mentors. The latter parts of the afternoon were reserved for these teens to work in small groups with younger Club members. Goal-setting activities and positive behavior techniques were employed to aide in academic enrichment. The teens are now stakeholders in the futures of the younger members.



GREAT THINGS...

Has your Club done great things with federal grant funding received from Boys & Girls Clubs of America? Let us know—we may feature you in the new “Mentoring Best Practices” feature on BGCA.NET and/or in an upcoming edition of Grant Central. Please visit bgca.net for details.

COMPLIANCE CORNER



RECOMMENDED RESOURCES:

Today's economic environment continues to present a host of challenges to local, community-based organizations such as Boys & Girls Clubs. With that in mind, the following resources may prove to be useful guides for during these difficult times.

Tough Economic Times for Clubs:

Tips and Resources to Assist Clubs in Efficiency and Effectiveness

During a time in which our country continues to rebound from economic uncertainty, we can rely on the strength of the Boys & Girls Club Movement to assist in pulling us through and keeping us strong. No one knows better the challenges that a Boys & Girls Club faces than another Club. Clubs are generous with advice, tips and hints for creating a strong and effective organization. While the suggestions of one organization may not meet the needs of all Clubs,

feedback from the field can assist others in meeting the needs of their kids and communities.

[Read more.](#)

Nonprofits Expect Increased Demand for Their Services in 2011

Although there are indications the economy is gaining strength, America's nonprofits are expecting 2011 to be another difficult year, for themselves as well as the communities they serve, a new survey from the Non-Profit Finance Fund (NFF) finds.

Funded by the Bank of America Charitable Foundation, the 2011 State of the Sector Survey found that 85 percent of the more

than 1,900 nonprofit leaders surveyed expect demand for their organizations' services to increase in 2011, while only 46 percent expect to be able to meet that demand fully. Organizations that provide critical services to those in need are feeling especially squeezed, with 87 percent reporting an increase demand for services in 2010 and only 43 percent saying they were able to meet that demand; this year, just 37 percent expect to do so. "Years of economic uncertainty have forced nonprofits to adjust to the 'new normal' of scarce resources and increased demand," said Rebecca Thomas, vice president of consulting services at NFF...[and] are further compromising the social safety net at a great cost to America."

[Read more.](#)

Eyes on Two Important Reports

The National Collaboration for Youth (NCY) is a coalition of more than 50 of the nation's leading child- and youth-service organizations, including BGCA. NCY's efforts are designed to help educate federal government officials, and influence the policy agenda of the federal government so that – even as debates occur around eliminating unnecessary spending – programs that benefit young people and their communities are protected and expanded.

NCY's March 2011 report brief, *The Impact of Youth Development Programs on Academic Achievement*, focuses upon the impact of youth development programs on student academic success. Among some of the key points are the following:

- Under-recognized and under-leveraged youth organizations can contribute to school achievement.
- Established links exist between academic achievement and non-school factors (poverty, race, family structure, etc.).
- Though access to high-quality schools is necessary, good schools alone are not sufficient (supplemental educational experiences, such as those administered by successful youth development organizations, are proven effective).

- The most effective youth development programs have both academic and recreational content.

Also prominently referenced within the report brief was the fact that students in the Boys & Girls Club Student Enrichment Project had higher grade averages and scores in reading, spelling, history, science and social studies than a control (test) group.

[Read more.](#)



Another NCY report, *Building A Brighter Future: An Essential Agenda for America's Youth*, addresses a number of topics related to the work of Boys & Girls Clubs.

- NCY is recommending that the federal government re-authorize the **Federal Youth Coordination Act**. This law would create the Office on Children and Youth within the White House, and facilitate inter-agency collaboration among federal officials, coordinate federal research around youth issues, and identify and replicate effective youth programs that have been subject to measurement and evaluation.
- Schools and educational officials continue to be the focus to providing quality education to children and youth. Alternative learning environments and participation from community-based stakeholders should be leveraged to assist in improving the educational outcomes and opportunities for youth. This is especially true for **youth with disabilities**, which supports BGCA's ongoing emphasis on required service of youth with disabilities for Clubs that receive federal grant funds.
- Just **8.4 million youth** are involved in after-school programs, while **15.1 million youth** are not. During the summer months, **only 25 percent** of youth are enrolled in summer learning programs. NCY advocates for improving funding streams related to after-school and summer learning programming. This translates into potential expanded support for mission-critical activities of Boys & Girl Clubs.

- NCY supports the enactment of the **Mentoring America's Children Act**. Funded by the U.S. Department of Education, the administration of grants under this statute provides funding, opportunities, and examples to study relative to the provision of evidence-based, high-quality, and school-based mentoring programs for high-need youth by mentoring organizations. Because of the experience and expertise that Boys & Girls Clubs have been accruing in the implementation of U.S. DOJ mentoring grants, new opportunities could potentially help diversify organizational funding streams and dependence—and "serve more with more."

[Read more.](#)

OJJDP

Office of Juvenile Justice and Delinquency Prevention

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GREAT FUTURES START HERE.



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